**Mukthar Ahamad**

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**SUMMARY**

4+ years as project consultant working on E-commerce, AI hiring and Medical products.

**SKILLS**

* Hard Skills- Agile Development Process, Facilitation, Servant Leadership, Conflict Resolution, Continuous improvement
* Soft Skills- Relationship Skills, Problem Solving, Organisational Skills, Communication, Decision Making
* Tools- JIRA, ProofHub, Monday.com, Google Analytics, Slack, MS Office, G Suite

**WORK EXPERIENCE**

**Project Consultant, Pro Bono Affiliations, Singapore        Sep 19 – Present**

* Optimized performance by using Agile framework to **increase productivity by 37%** on performance management system with scrum team for health care SME
* Collaborated with Invenio.AI- artificial intelligence based hiring platform start-up, to help in user research and hypothesis validation
* Volunteering with Singapore-based hypermarket in warehouse operations since February

**Project Consultant, TalentKraft, Singapore Feb 19 – Aug 19**

* **Saved time** for travel start-up by **40%** and lifestyle start-up by **55%** through new process optimisation techniques
* Devised and implemented **2 recruitment framework** projects involving engineering practises using scrum framework involving technology-based hiring methods
* Gathered requirements, defined, estimated budget, planned and executed projects to meet **customer demand up to 95%**
* Initiated monthly meet-ups to build product community in Asia

**Junior Project Engineer, Flex, India** **Mar 15 – Dec 16**

* Planned and coordinated to support development of advanced cancer equipment, **worth USD 5M**
* Collaborated with product teams to develop products on **new optimized process** leading to **USD 155,000 savings**
* Gathered requirements, defined scopes and managed 5 consumer products development with support of global team
* Liaised with internal organization, clients and suppliers, and maintained open communication lines on project phases
* Awarded **employee of quarter** in 2016(Q2)
* Devised roadmap on improving communication and presentation skills for fresh graduates in 150 days

**EDUCATION**

**National University of Singapore (NUS)**, **Singapore** **Aug 17 – Jul 18**

* Master of Science: Management of Technology

**Anna University**, **India** **Aug 10 – Jun 14**

* Bachelor of Science: Electronics and Communications Engineering

**CERTIFICATION**

* Certified ScrumMaster- CSM
* Project Management Foundations- PMI

**LANGUAGES**

* English, German(Basic), Hindi, Tamil, Urdu